

REAL ESTATE CONTINUING EDUCATION COMPLIANCE FORM

Proof of Continuing Education Compliance may not be submitted earlier than 60 days before the due date.

Each licensee shall submit proof to the superintendent that the licensee has satisfactorily completed thirty (30) hours of continuing education, including the three required courses in **Civil Rights, Core Law, and Canons of Ethics**.

Each licensee who is seventy (70) years of age or older within a continuing education reporting period shall submit proof that the licensee has completed a total of nine (9) hours of continuing education, including the three required courses in **Civil Rights, Core Law, and Canons of Ethics**. A licensee who is seventy (70) years of age or older during the reporting period whose license is in inactive status is exempt from the continuing education requirements specified in this section.

- Enter your name and File Number (license number).
- List each course completed and enclose a copy of the attendance certificate to verify state certification and date of offering. Sign and Date Page 3.
- **Carry-Over Hours:**
 - List carry-over hours from your last reporting period, which you are using for credit this period, under ELECTIVES.
 - List hours that you took this reporting period that you wish to carry-over to the next reporting period (up to 10 hours) in the CARRY-OVER section on page 3.

LICENSEE NAME	LICENSEE FILE NUMBER
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CIVIL RIGHTS COURSE (MINIMUM 3 HOURS)		
COURSE PROVIDER	STATE CERTIFICATION (APPROVAL) NUMBER	HOURS
COURSE TITLE	DATE(S) OF ATTENDANCE	

CORE LAW COURSE (MINIMUM 3 HOURS)		
COURSE PROVIDER	STATE CERTIFICATION (APPROVAL) NUMBER	HOURS
COURSE TITLE	DATE(S) OF ATTENDANCE	

CANONS OF ETHICS COURSE (MINIMUM 3 HOURS)		
COURSE PROVIDER	STATE CERTIFICATION (APPROVAL) NUMBER	HOURS
COURSE TITLE	DATE(S) OF ATTENDANCE	

ELECTIVES		
COURSE PROVIDER	STATE CERTIFICATION (APPROVAL) NUMBER	HOURS
COURSE TITLE	DATE(S) OF ATTENDANCE	
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TOTAL HOURS FROM PAGES 2 & 3 (MUST = 30)
 (Total hours for licensees over 70 years of age must = 9)

LIST UP TO TEN HOURS OF CARRY-OVER EDUCATION BELOW. If you did not use all of the hours of the last class listed above to reach the 30 total hours, list that class first here with any of the carry over hours.

COURSE PROVIDER	STATE CERTIFICATION (APPROVAL) NUMBER	HOURS
COURSE TITLE	DATE(S) OF ATTENDANCE	
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COURSE TITLE	DATE(S) OF ATTENDANCE	

TOTAL CARRY OVER HOURS

THE APPLICANT MUST COMPLETE THE FOLLOWING CERTIFICATION

I certify that all of the statements on this application and all of the attached materials are complete and accurate. I understand that any false statement on this form or any of the attached materials may subject me to criminal prosecution and the loss of my Ohio real estate license. I attest that I did, in fact, attend the courses listed for at least 90 percent of the time indicated.

SIGNATURE OF APPLICANT

DATE