

# Firelands Multiple Listing Service

Multiple/ Rental Units

*\* (red is a required field)*

MLS# \_\_\_\_\_

**\*Property Type:** Multiple Units

**\*County:** Ashland Erie Huron Lorain Lucas  
Ottawa Richland Sandusky Seneca Wood Other

Parcel ID \_\_\_\_\_

**\* Office ID** \_\_\_\_\_ **\* Agent ID** \_\_\_\_\_

Co-Office ID \_\_\_\_\_ Co-Agent ID \_\_\_\_\_

**\* Agreement Type:** Exclusive Right to Sell Exclusive Agency  
Limited Service Exclusive Rt. W/Reservations

Listing Period: **\* Listing Date** \_\_\_\_\_ **\* Expiration Date** \_\_\_\_\_

**\* Listing Price:** \_\_\_\_\_ Auction: yes/no

Other MLS #'s \_\_\_\_\_

**\* Property Subtypes:** Single Unit Duplex 3-4 Units  
5-15 Units 16-25 Units 26+ Units Other

**\*Area:** \_\_\_\_\_

Address: Street # \_\_\_\_\_ Modifier \_\_\_\_\_ Direction - N, E, S, W

Street Name \_\_\_\_\_ Suffix \_\_\_\_\_

Unit # \_\_\_\_\_ **\* City** \_\_\_\_\_ **\*Zip Code** \_\_\_\_\_

Cross St. \_\_\_\_\_

Township \_\_\_\_\_ Subdivision \_\_\_\_\_

County \_\_\_\_\_ Parcel ID \_\_\_\_\_

Legal Description: \_\_\_\_\_

**\*Public viewable** yes / no

Zoning \_\_\_\_\_

**\* Lot Size** \_\_\_\_\_ Sq. Ft or Acres

Lot Dimensions \_\_\_\_\_

**\* Flood Plain:** yes / no /unknown **\* Soil Erosion:** yes / no / unknown

**\* Waterfront:** yes / no

Water Related: Beach Privileges Break wall Canal Dockage Available  
Dockage Included Marina Marsh Pier River

View: Bay Lake River

Style: 1 ½ Story 1 Story 2 Story A-Frame Bi-Level

Cape Cod Double Wide Manufactured Modular Multi-level Victorian

Garage/Parking: 1 Car 2 Car 3 Car 4+Car Access from Unit
Assigned/Reserved Carport Detach Gar. GDO Heated Paved Drive
Off Street Alley Access Shared Drive Handicapped None Other

\* Year Built \_\_\_\_\_ or New Construction or Unknown

\* Construction:

Aluminum Block Brick Brick Veneer Cedar Composition Log
Steel Stone Stucco Vinyl Siding Wood Other

Home Warranty: yes/no

Warranty Company \_\_\_\_\_

Utilities:

Separate Utilities: Gas Water Electric Sewer

\* Heat Source: Electric Fuel Oil Gas Geo Thermal
Oil Propane Wood See Remarks

\* Heat System: Baseboard Forced Air Gravity Heat Pump
Hot Water Space Heater Wood burner See Remarks

See Remarks

\* Sewer: Condo Association Leach Public
Septic See Remarks

\* Water: Cistern Public Rural
Well See Remarks

Extras:

Antenna Attic Fan Cable Ceiling Fan Central VAC
Compactor Dishwasher Dryer Fireplace:Deco Fireplace: Gas
Fireplace: Other Fireplace/Wood Burning Freezer Garbage Disp.
Gas Avail. Hot Tub Irrigation Sys Kitchen Vent. Microwave
Owner Finance Pool:Above Grd Pool:In Grd Range Refrigerator
Satellite Dish Security System Shed/Storage Storm Windows Sump Pump
Tennis Court Thermo Pane Washer Wet Bar Whirlpool/Spa

\* School System \_\_\_\_\_

Accessibility:

32" Door Width 36" Door Width 36" Hall Width
48" Hall Width Bath Modifications Elevator/Chair Lift
Kitchen Modification Level Entry Ramped Main Level
Roll-in Shower

\*Gross Income \$ \_\_\_\_\_ Net Operating Inc. \$ \_\_\_\_\_
Operating Expenses \$ \_\_\_\_\_

1/2 yr. Taxes \_\_\_\_\_ Tax Year \_\_\_\_\_

MarketingRemarks: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Possession: At Closing After Closing TBD  
\*Owner Name \_\_\_\_\_ Owner Phone \_\_\_\_\_

\* Commissions: Sub Code \_\_\_\_\_ Buy Code \_\_\_\_\_  
POSSIBLE SHORT SALE: Yes or No

Other Compensations: Bonus Dual Graduated Variable Other

\* Showing Instructions: Call Office Key Listor Accomp. Lock Box

Agent-Only Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Directions to Property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SUBMIT. . . IF ALL INFORMATION IS CORRECT WILL TAKE YOU TO CREATE UNIT INFORMATION:**

**Unit 1**  
Total/Aver. Sq. Ft. \_\_\_\_\_ Total Rooms \_\_\_\_\_ Occupied: Owner/vacant/tenant  
Total Bedrooms \_\_\_\_\_ # Full Baths \_\_\_\_\_ # Part Baths \_\_\_\_\_  
# Units this type \_\_\_\_\_ Monthly Rent \_\_\_\_\_ Leased yes / no

**Unit 2**  
Total/Aver. Sq. Ft. \_\_\_\_\_ Total Rooms \_\_\_\_\_ Occupied: Owner/vacant/tenant  
Total Bedrooms \_\_\_\_\_ # Full Baths \_\_\_\_\_ # Part Baths \_\_\_\_\_  
# Units this type \_\_\_\_\_ Monthly Rent \_\_\_\_\_ Leased yes / no

**Unit 3**  
Total/Aver. Sq. Ft. \_\_\_\_\_ Total Rooms \_\_\_\_\_ Occupied: Owner/vacant/tenant  
Total Bedrooms \_\_\_\_\_ # Full Baths \_\_\_\_\_ # Part Baths \_\_\_\_\_  
# Units this type \_\_\_\_\_ Monthly Rent \_\_\_\_\_ Leased yes / no

And so on for as many Units as you have.....